



Warehouse Assistant



Requirements:

- Commitment to Habitat's mission.
- Ability to relate to people with diverse backgrounds.
- Friendly and courteous with good customer service skills.
- Able to work outdoors, even in inclement weather.
- Able to safely operate a 16' box truck with a lift gate.
- Able to receive training in forklift operation.
- Able to safely move heavy donations using dollies and other provided tools.

Reports to: ReStore Manager

Time Requirements: Flexible, part-time, 15-30 hours per week.

Permits and Licenses: Valid driver's license with a good driving record.

Status: Non-Exempt

Key Responsibilities:

- Pick up donations as directed
- Drive the ReStore's 16' box truck in order to accomplish donation pick-up.
- Assist others in keeping all ReStore pick-up equipment clean and well-maintained.
- Assist other staff and volunteers with moving donations and purchases in and out of vehicles and the facility.
- Provide training and supervision to volunteers as needed.
- Identify and communicate to store management any needs for picking up donations more efficiently and more safely.
- Assist Warehouse Coordinator and store management with keeping the warehouse clean and organized.
- Perform other duties as assigned.

In accordance with the American Disabilities Act:

This position requires the physical ability to sit, walk, and/or stand for prolonged periods of time. This individual must also have the use of all senses, to include, but not limited to sight, hearing, smell and taste while possessing the ability to stand, stoop, bend, grasp, and/or hold to complete warehouse, storage shed, and shop work. The normal work place will be out of the office and in the warehouse, box truck, storage shed, and shop. While the LHFH offices are smoke-free and temperature controlled, a majority of the work may be in non temperature-controlled conditions, possibly outdoors. The position requires persons who are able to safely lift at least 50-100 lbs on a regular and frequent basis. Prior to being hired, applicants are required to pass a pre-employment physical which includes a drug/alcohol screening.

*All qualified applicants will receive consideration for employment
without regard to race, color, religion, sex, or national origin.*

LEXINGTON HABITAT FOR HUMANITY, INC. is a non-profit, ecumenical Christian ministry that cultivates partnerships with families in need, sponsors and volunteers to build simple, decent, affordable housing in Fayette County, Kentucky. Lexington Habitat brings people from all walks of life together, without discrimination, in order to create a stronger, more caring community. Further, as an affiliate of Habitat for Humanity International, Lexington Habitat supports global building projects.